



EzeScan AI Powered Digital Mailroom

Solution Benefits

- ✔ Digitise your hardcopy mail with ease.
- ✔ Train your own private classification model without the risk of data being compromised.
- ✔ Process both physical and digital born documents.
- ✔ Dissect and convert email attachments based on business rules.
- ✔ Automatically classify, categorise, prioritise and route based on your business rules.
- ✔ Provide instant recipient notification of incoming mail.
- ✔ Distribute your mail quickly and securely (multiple recipients and locations)
- ✔ Reduce the risk of lost mail.
- ✔ Ensure business critical information is not overlooked.
- ✔ Initiate faster business transaction processing.
- ✔ Streamline end user self-registration of mail into EDRMS.
- ✔ Automatically initiate EDRMS workflow on mail.
- ✔ Align business processes with records compliance, governance, regulatory and digitisation standards.
- ✔ Available as a hosted or on-premise solution.

Take the hard work out of digitising and distributing your incoming mail with EzeScan!

Many businesses struggle with processing and distributing the ever increasing volume of incoming correspondence. Much of this mail is time sensitive and critical to the business. Manual distribution of mail, both physical and electronic can be time-consuming and prone to errors, with mail being sent to wrong recipients, lost or forgotten, or filed incorrectly. Lack of immediate visibility may result in an organisation not responding to an urgent matter quickly enough. EzeScan's AI Digital Mailroom Solution can help you capture and action your mail faster!

AI Powered Automation

With EzeScan's AI Document Classification Assistant (DCA), organisations can effortlessly train their own private classification model without the risk of data being compromised. The AI can sort, triage and distribute mail to the correct recipients or capture key data for records registration or process automation workflows.

Digitise Your Mail with Ease

With EzeScan and a high-speed TWAIN/ISIS compliant scanner or MFD, your mailroom staff can quickly digitise hardcopy incoming mail. The intuitive user interface makes it easy for an operator to capture relevant metadata and easily distribute to the right person or workflow. EzeScan's digital mailroom solution creates a digital trail of incoming mail so your critical information is not lost or forgotten.

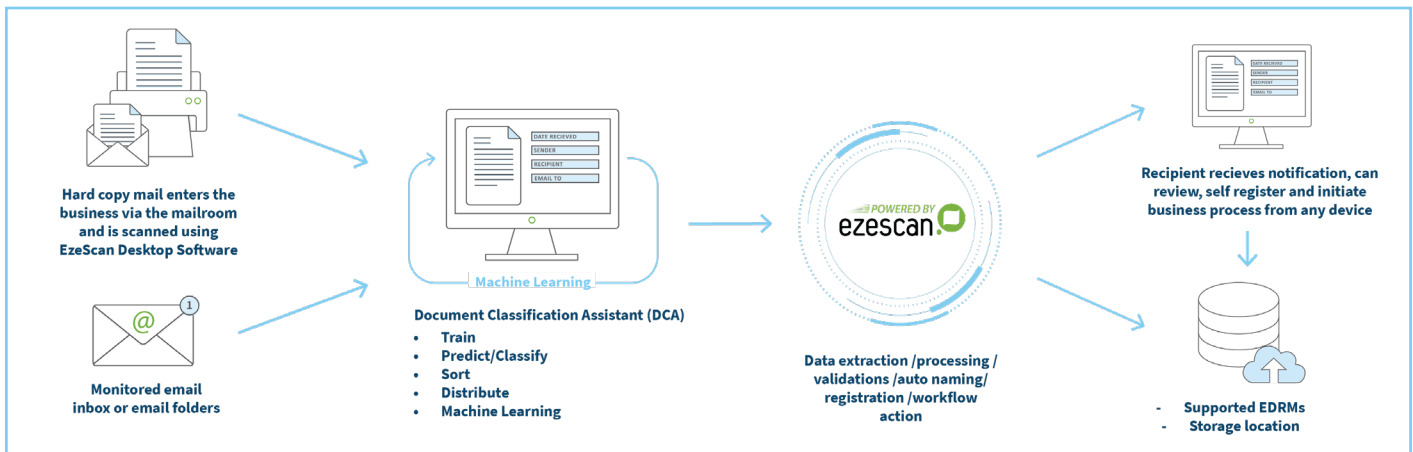
Distribute Quickly and Securely

EzeScan's Digital Mailroom solution eliminates the delays with mail distribution to get your information to the correct people faster. Distribution workflows can be selected to allow automated email notification and distribution. End users or business units can view, action and register their mail in EzeScan's Remote Indexing WebApp on any device from any location. EzeScan also helps to meet your records compliance, governance, regulatory and digitisation requirements.

Effortlessly Register into Your EDRMs

Automated business intelligence ensures your documents are named and filed correctly into your EDRMS if required. Automatically initiate EDRMS record actions or workflows. EzeScan supports integration with over 40 popular EDRMS, practice management and finance systems including Sharepoint, TechnologyOne ECM, Objective, OpenText Content Manager, iManage, M-Files and Laserfiche. For other systems, customers can utilise EzeScan's configurable CSV/ XML output or ODBC database connectivity.

Email Triage / Digital Mailroom



The EzeScan Advantage

EzeScan provides fast, cost effective capture and business process automation solutions including simplified document back scanning, accounts payable, robotic process automation, forms data extraction, mailroom/correspondence automation and highly integrated EDRMS capture. With thousands of installations in Australasia, North America and the UK, EzeScan is your ideal digital transformation provider.